



Application Form

A non-refundable application fee of \$50 per family is payable with the Application for Enrolment. The fee is retained by the College and applied to the administration costs associated with enrolments.

Confirmation Fee

Following the offer of a place at the College, a non-refundable Confirmation Fee is payable.

The amount of the Confirmation Fee is \$300 for the first child and \$150 for the second child attending concurrently. There is no further fee payable for third and subsequent children.

The Confirmation Fee is not offset against your tuition account.

TUITION FEES FOR 2019 Annual Fee

Kindergarten	\$2,828
Pre-Primary	\$5,657
Primary (Years 1 – 6)	\$5,657
Secondary (Years 7 – 10)	\$7,885
Secondary (Years 11 – 12)	\$8,343

Family Concessions

The eldest child by age/year group will attract the full annual fee.

For families with more than one child attending TCC, a 20% family concession is offered against the annual tuition fee for the second member of a family concurrently enrolled.

Similarly a 40% concession is offered for the third child and a 75% concession for the fourth and subsequent members of the family.

Eligible Card Holder Discount

A 15% discount is allowed on tuition fees only for Parents or Guardians who hold a Centrelink Family Health Care Card. Health Care Cards held by children are not accepted.

The card must be current as at the 30th April 2019.

Tuition Payment Options for 2019

Except for Annual payment, all payments to be made by Direct Debit managed by the College.

If you have completed a direct debit form, you do not need to complete another form. If we haven't received a direct debit form, please download a copy from the College website. Please complete and return to the Finance Office by 4pm on the 25th January 2019.

An annual statement will be emailed mid-January, which will provide the amounts payable for each payment option below. Tuition fees will be processed as follows:

1. Annual is one payment to be made by 22 February 2019. A 5% discount on tuition fees will apply.
2. Monthly is ten (10) monthly equal payments. These will be processed on the 15th or the 28th (as selected by you) of each month payable from February to November.
3. Fortnightly is twenty two (22) fortnightly equal instalments payable from the 8th February 2019 to 29th November 2019.

Other Charges

Charges over and above tuition fees include the following (where applicable):

Kindy book charge	\$30
Pre Primary book charge	\$50
Year 1 book charge	\$150
Year 2 book charge	\$188
Year 3 book charge	\$111
Year 4 book charge	\$161
Year 5 book charge	\$172
Year 6 book charge	\$172
Year 7 Resource Levy	\$175
Year 8 Resource Levy	\$160
Year 9 Resource Levy	\$152
Year 10 Resource Levy	\$137

Camps:

Year 5	\$160 (Compulsory)
Year 6 Sydney – Canberra Trip	\$1,550
Year 8	\$600 (Compulsory)
Year 10	\$320 (Compulsory)
Year 12 Retreat	\$170
Music Camp	\$75

Bus fees

1st child	\$1,300 per year
2nd child	\$650 per year
3rd child	\$260 per year

Please contact the Registrar if you would like to use the bus service or for more information.

Terms and Conditions of Enrolment

This document contains only specific terms and conditions of enrolment and is not intended to be a comprehensive guide. It should be read in conjunction with the Enrolment Form and the General Conditions & Privacy Policy Form.

Absence from the College

No reduction of fees will be made on account of an absence from the College, as the costs incurred in operating the College are not lessened by the absence of individual students.

Insurance

Some personal accident insurance is provided for students of Thornlie Christian College. However it is strongly recommended that parents check their health and general insurance policies as the College cannot accept responsibility for:

- (i) Medical expenses arising from accident or illness;
- (ii) Damage to personal effects; or
- (iii) Property damage incurred by students.

Notice of Withdrawal

The Principal must be given a full school term's notice in writing prior to the withdrawal of a student from the College. In default of such notice, up to a full term's fee will be charged. Verbal notice is not considered to be due notice of withdrawal.

Year 12 Fees

While students typically complete their Year 12 schooling at Thornlie early in Term 4, due to the resource intensive nature of this final year the full annual fee is payable.

Variances to Payment Options

Payment Options must be approved by the Business Manager. Please contact the Finance Office for further information. All tuition accounts must be finalised by 30th November 2019.

Payment for invoices sent during the year (e.g. music camp, etc), must be paid direct to the College within 7 days. They are not included in your direct debit.

Financial Hardship

Many families experience a period of financial hardship sometime during the schooling of their child/ren. Although our ability to offer assistance is limited, we would value the opportunity to work with you through such a situation. Please contact the Business Manager.

Split Bill Arrangement

The College offers a split bill arrangement for parents. If you wish to organise this, please contact the Finance Office.

Please note that having a split bill arrangement does not change the Enrolment Form Conditions and Agreement that have been signed.

Late Payment of Fees

Parents/Guardians who are unable to pay fees by the due date must apply to the Finance Manager for an extension of payment. In the event that fees are four (4) weeks overdue, the College will:

1. charge an account administration fee of \$50; and
2. commence charging penalty interest at the overdraft rate charged by the College's Bank

unless satisfactory alternative arrangements have been made via an Extended Payment Plan.

The Principal also reserves the right to cancel a student's enrolment where fees are overdue.

Any expenses, costs or disbursements incurred by Thornlie Christian College in recovering any outstanding monies will also be charged to the account.

Contact Us

Contact the Finance Office at the College by calling the general office number (9455 1607) or by sending an email to fees@thornlie.net.